



STUDENT JOB OPPORTUNITY

JOB TITLE: *Student Carpentry / Cabinetry Assistant*

DEPARTMENT: Facilities Management

CONTACT PERSON/EMAIL/PHONE #: Scott Nissley, Building Trades & Grounds Manager
nisslesa@etown.edu, 361-1560.

TO APPLY: Apply in person at the Brown Building during normal business hours. Make note to list position desired when applying. **Deadline for Summer applications: Friday, March 21st.**

STUDENT JOB DESCRIPTION:

Student needed:

Facilities Management is looking for someone with some woodshop experience to assist in the construction of cabinets and miscellaneous cabinetry projects. Duties will include material handling, assisting the cabinetmaker on the table saw and other power tools, sanding and assembly. Must be willing to learn and be trained on the proper and safe use of hand and power tools. **Must be available for summer work session which begins on May 12th and ends August 23rd.**

QUALIFICATIONS:

- Ability to work extended hours as needed.
- Ability to work weekends.
- Strong organizational skills and attention to detail.
- Ability to work within strict deadlines.
- Good interpersonal skills and desire to be a team player.
- Creative problem-solving skills.
- Excellent written communication skills.
- Excellent oral communication skills.

PHYSICAL DEMANDS

- Occasionally required to stand for long/extended periods of time.
- Regularly required to move about.
- Regularly required to talk and hear; verbally express information or instructions.
- Regularly required to use hands to grasp objects, type, pick up objects, move objects or hold objects.
- Occasionally required to lift up to 25 pounds and carry a distance of 10 feet.
- Occasionally required to push and/or pull up to 25 pounds a distance of 10 feet.

HOURS and/or HOURS PER WEEK REQUIRED: The hours are 40 hours per week, Monday thru Friday, 7:00 am and 3:30 pm, overtime and Saturday work is possible.

PAY RATE: Pay will be based on experience, capability and Elizabethtown Colleges student pay rate schedule.

SPECIAL SKILLS NEEDED Preference will be given to applicants that are familiar with woodworking processes and equipment.

AA/EOE