**Elizabethtown College**

**Student Internship Contract**

***PLEASE PRINT CLEARLY OR TYPE***

Student Major: \_\_\_\_\_\_

Box No. Phone: ID No. E-mail:

Internship coordinator: Department: \_\_\_\_\_\_\_\_\_\_\_\_

Course Number: Academic Credits: \_\_\_\_\_\_\_\_\_\_\_\_

Internship employer: Phone: \_\_\_\_\_\_

Internship address:

Internship Supervisor: Phone:

Specific job title & assignment:

Dates of internship: From To Salary (if applicable)

**Description of Goals and Objectives:**

Student:

Internship Supervisor:

Internship Coordinator :

**Specific Duties and Deliverable Products**

General means of documentation for entire internship (where applicable):

Projects:

Research and research papers:

Other written/oral reports: weekly contact with the internship coordinator

Log or diary records: daily journal entries are required \_\_\_\_\_\_\_\_\_\_\_\_

Supplemental readings:

Other plans (e.g. portfolio, employer evaluation):

\_\_\_\_\_

Signature of Student Date Signature of Internship Supervisor Date

Signature of Internship Coordinator Date

The signature of the student to this document shall bind the student to the terms of this contract and make the student responsible for the completion and satisfaction of said responsibilities in order to earn a grade and academic credit for the assignment. In addition, students acknowledge that they will be graded on a Pass/Non pass basis only. Students understand that if they are registered for course credit during Summer Semester that they will be charged tuition on a per-credit basis.